



RSCCD

Update on Implementation Plan
of Public Safety Task Force
Security Recommendations

Public Safety Task Force

- In September 2013 the Chancellor created a Public Safety Task Force (PSTF)
- The purpose of the Task Force is to make recommendations as to how the District and colleges can improve on current practices and increase the level of preparation for “extreme threats to public safety, such as the intrusion of a shooter at one of our facilities” .
- Recommendations were presented at July 21, 2014 Board of Trustees meeting.
- The first update was presented at the October 15, 2014 Board Safety & Security Committee meeting, the first meeting of this committee.
- Updates were presented at March 26, 2015 Board Safety & Security Committee meeting.



Recommendation 1: Structure of Safety & Security

- What was the best type of Officer to meet the needs in the events of an extreme emergency?
- **Recommendation: Transition from current unarmed public safety to a hybrid armed non sworn department.**
- Since our last Board Safety Committee meeting there has been the successful hiring of two Lieutenants, two Sergeants (located at SAC and SCC) and an interim Sgt position at CEC.
- The District and CSEA have negotiated the job description for the "armed Officer" position. As of today, the job description for the armed position have not been ratified by CSEA. The job descriptions are currently with CSEA awaiting another ratification vote attempt.
- The current CSEA contract language for the District Safety Officer is subject to an annual bid process (Article 15.4). The new armed District Safety Officer positions need to be exempt from the annual bid process. Negotiations need to continue to achieve this.

Recommendation 2: Joint Training and Exercises

- Recommendation: Establish close working relationships with local police departments in Santa Ana and Orange by training together whenever possible.
- In August 2014, we held a joint active shooter training at Santa Ana College (SAC) with Santa Ana Police and Orange County Fire Agency (OCFA).
- We have held table top exercises with Faculty at SAC & SCC, talking through their options in the event of an active shooter.
- In July 2015, we held a joint active shooter training at Santiago Canyon College (SCC) with Orange Police, and Orange Fire Department.
- During Flex week we provided training to a significant number of faculty and staff at the campuses and centers on emergency procedures.
- Annual active shooter drills will be scheduled for our campuses.

Recommendation 3: Additional Officers and Supervisory Coverage

- Recommendation: Recruit additional Officers to provide graveyard coverage at SCC; Recruit a Dispatcher for SCC; Create supervisory positions to support Lieutenants in their roles and recruit accordingly.
- We have hired the supervisory coverage (2 Lieutenants, 2 Sergeants) for both SAC and SCC and have an interim Sergeant position at CEC.
- Since July 1, 2015 at SCC there has been 24/7 coverage.
- Along with this we are in the recruitment process for a dispatcher for SCC as well as two part-time Officer positions.
- The 24/7 coverage, dispatcher and part-time positions were made possible by an internal reorganization.

Recommendation 4: Environmental Safety and Emergency

Services position

- One of the key aspects in preparing for an extreme emergency is training and drills
- The Environmental Safety and Emergency Services position was responsible for preparing emergency plans and facilitating training and drills for the District.
- **Recommendation: Recruit a part-time Environmental Safety and Emergency Services position.**
- On a short term basis, an existing consultant, currently working with our Risk Management staff, will begin to review our District Emergency plans and provide Incident Command Structure (ICS) and National Incident Management (NIMs) training for the District as of April 1, 2016. There is still a need for the permanent position to be recruited.

Recommendation 5: Community Policing

- Recommendation: Formalize training in Community Policing for Safety and Security Department.
- All Officers at all locations were trained in Community Policing methods during the 2014 annual training. This training was provided by Santa Ana Police Department (SAPD).
- There will be further training for all our Officers to refresh these principles.
- Following a Community Policing model has increased our approachability, visibility and interaction with students and staff.

Recommendation 6: Written Policies and Formal Agreements

- Recommendation: Memorandum of Understanding (MOU) and Mutual Aid to be developed with both local police agencies (SAPD and OPD) for planning, training and responding to a need for local law enforcement services on RSCCD properties.
- Draft MOUs have been developed and are under consideration with both police agencies.
- Lieutenants on both campuses have developed very good working relationships with their local police partners. This involves regular meetings and discussions around problem solving on our campuses.
- We are engaged with Keep OC Safe, which is a federally funded program to raise awareness of the 'See Something, Say Something' campaign.

Recommendation 7: Interoperability

- Recommendation: The Director (Chief) of RSCCD Security should work with local Police Chiefs to gain access to their existing 800 MHz radios systems in the event of a shooting on campus or an emergency.
- As we are not a sworn police department we cannot gain access to the 800 MHz systems. However, we are working on transitioning to an improved digital radio system. Currently the District is using an old analog radio system which is old technology and lacks coverage and penetration into some of the buildings on our campuses and centers. It also has sporadic coverage between campuses.
- While we do currently have access to the Orange County Emergency radio system, we do not have any interoperability with our neighboring school districts which operate on digital systems.
- The new system will give us clear communication capabilities across our District, campuses and interoperability with Santa Ana Unified School Police for example.
- Our consultant has finalized the Request for Proposal (RFP) and it is to be advertised for vendors in April 2016.

Recommendation 8: Media and Public Relations

- Recommendation: Establish a close working relationship with the PIO's of both SAPD and OPD. Develop a marketing plan for the administrators, faculty and students to be aware of what to do in case of an emergency such as an Active Shooter.
- During our joint training the RSCCD Public Affairs Department met with local police agencies. There was some discussion on joint briefings etc.
- Our engagement with Keep OC Safe is looking to achieve greater awareness about dealing with emergency situations.
- We have also been carrying out training and briefings with faculty and staff to educate and equip them with skills to deal with emergencies.

Recommendation 9: Mass Communication

- Recommendation: Purchase a single sign-on mass communication platform to use in the event of an extreme emergency. Also make it an 'opt out' system so that all of the campus community is automatically signed up when registration takes place.
- Emergency communication software, BlackBoard Connect, was purchased, the software was in place and operating by the 2014 Fall semester.
- Working groups have been set up on the campuses to maximize training opportunities for trained staff.
- This software has been used on a number of occasions, such as the annual Great CA Shakeout, and issuing timely warnings to our campus community.

Recommendation 10: Coordination Plans

- Recommended: RSCCD Campus Safety & Security and local police from Santa Ana and Orange must coordinate with each other in order to be prepared to respond to critical incidents such as an Active Shooter.
- Joint training has been conducted at both campuses; as such, joint plans have been written and tested.
- Threat Assessment Team (TAT): TAT's are defined as a multi-disciplinary team that is responsible for the careful and contextual identification and evaluation of behaviors that raise concern and that may precede violent activity on campus. The top priority in this process is effectively handling critical workplace/campus incidents involving actual or potential violence. Immediate action will be taken to stop any act or threat of violence on District property. TAT will call a meeting to assess behaviors which may give an indication of intentions. A plan to deal with the individual will be put in place and managed by the team.
- New policies and procedures have been written and training is planned during the late spring/early summer for both the SAC and SCC TAT's.

Recommendation 11:

Orange County Police Chiefs and Sheriff's Association

- Recommendation: The Director of Safety & Security for RSCCD should become an associate member of the OC Chiefs and Sheriffs Association.
- Joining the local association of Police Chiefs is only open to POST certified members.

Questions?





Update on Campus Safety and Security Enhancements

Safety & Security Enhancements

- **Uniforms** – Recognizing that we wanted to improve the professionalism and appearance of our Officers we transitioned to ‘navy’ blue uniforms on July 1, 2015. It has been widely welcomed as an improvement.
- **Report Writing Software** - After recommendations from our Clery Act compliance consultants, the department purchased dispatch and report writing software. Our Officers now complete reports, incident logs and their daily logs online. On many occasions this can be achieved without returning to the office by utilizing laptops in their vehicles. This allows for Officers to remain on patrol for longer periods of time.

Safety & Security Enhancements

- **Body Cameras** – As suggested by a student representative at a Board Safety & Security Committee meeting, we investigated the potential use of body cameras on our new armed Officers. As a non-sworn security department we are unable to utilize body cameras. Currently in CA only sworn police Officers can record audio while on duty.

Safety & Security Enhancements

- **Bike Lock Exchange** – Review of the 2014 Annual Security Report and ongoing crime trends on our campuses, identified bike thefts as a major problem on our campuses. In order to address this and realizing the impact bicycle thefts were having on some of our students we started a bicycle lock exchange project.
- Students can exchange their old lock for a new 'U' shaped lock. U shaped locks are difficult to cut with bolt cutters. As a result bike thefts are lower.



Safety & Security Enhancements

- **Emergency Phones** – Currently on campus there are emergency telephones which allow anyone on our campuses to reach Safety Officers 24/7. These telephones are the same as those that are on the freeways and have been on our campuses for nearly twenty years.
 - Technology has improved considerably in terms of these emergency phones and there has been a move to a standardized appearance (blue pole). These are now the recognized emergency phones for campuses.
 - Recognizing these changes, we retained a consultant who was able to advise on the current capabilities, phone locations and the need to have the best technology available. An added feature of these new phones will allow the use of the blue poles as a mass communication platform.
 - With their recommendations, we are currently working with the District Facility Planning Office to identify a design team and engineer to transition to these new emergency phones.



Safety & Security Enhancements

- **Handheld citation devices** – To improve our parking control and enforcement, the Officers now complete cites on handheld tablets and printers. These devices allow Officers to submit the citations in real time, take pictures and print the citation for the vehicle. The ability to take pictures has particularly reduced appeals.
- **Online Permit Sales/Processing** – This summer will be the first time that the District will be using online student and staff parking permits.
 - From summer 2016, students registering for classes online will transfer to an online permit sales process. When purchased, the student will receive a temporary permit via email and the physical permit will be mailed to their chosen address within two business days. While we want as many students as possible to purchase permits online there will be opportunities to purchase permits on campus as well.
 - Previously the permits were sold on campus and on an online ordering system (this was processed by our staff). This will greatly improve the service provided to our students and staff.
 - There will be no increase in permit costs.

Safety & Security Enhancements

- **Surveillance Cameras** – Our existing digital camera system has proved to be very effective at reducing and solving crimes on campus and has many success stories associated with its' use.
- Additional cameras have been added to locations identified as needing more coverage.
- Several buildings now have an internal surveillance camera installed where needed.
- Currently, we are adding more external cameras to SCC in areas with high with heavy vehicle and walking traffic. We are also converting internal analog cameras to hi-definition digital cameras in several locations.

Safety & Security Enhancements

- **LiveSafe** – Currently, SafeTrek is an application which was made available to our students and staff in July 2015. This was an application offered free of charge to the District for one year.
- Recently there were reports in local media, of a sexual assault by an Uber driver at USC. During this event the student used an app, LiveSafe, on her phone to report to the USC safety department which helped the Officers to apprehend the driver. As a result we began extensive research on this app.
- This app is a mobile safety communications platform that facilitates discreet and risk-free bystander intervention by community members through information sharing with campus safety officials. Through a campus safety app students or staff can report GPS-tagged information with added pictures, video and audio clips. Safety officials are able to respond to students, faculty, and staff via a cloud-based Command Dashboard using a real-time two-way chat, or investigate further using the information submitted to officials.
- This app is being used across the nation at many of the large 4 year schools, including San Diego Community College District, USC, California Baptist University, Claremont Colleges, Arizona State University and Virginia Tech.
- This is a superior solution to our current SafeTrek app which is due to be renewed in June 2016. We are currently working with student services and ASG representatives to evaluate the product.

Safety & Security Enhancements

- **Sensitivity/Diversity Training** – During a Town Hall meeting at SAC last year, students asked about diversity training. As a result we included diversity training at our annual training last year for all Officers. Also some of our Officers attended ‘SafeSpace’ training which addresses LGBTQ issues.
 - **Bicycle Patrols** - In order to provide additional visibility and improved response, we have introduced bicycle patrols at SAC. A number of Officers attended bicycle training with the Orange County Sheriff’s Department.
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Safety & Security Enhancements

- **Additional Continuing Education Sites** – With the expansion of our Continuing Education services at new sites there may be a requirement to recruit additional Officers to provide safety services at these sites. Initially, additional coverage will occur with a rover patrol carrying out checks at the sites.
- **Additional Training** – To improve our Officers knowledge and skills, we are sending all Officers to training at our own Orange County Regional Sheriff's Training Academy. This training includes:
 - PC 832 (powers of arrest and seizure)
 - Report writing
 - School Resource Officer training

Questions?